

## General Response Protocol Lockdown Lesson: Grades 2-5

Learning Objective: Students will identify how to remain safe during an emergency in school.

Essential Question: How can we prepare ourselves to remain safe in school during a Lockdown?

Procedure:

1. The teacher will begin by referring to the class list that has both Evacuation and Shelter-In information that was already added.
2. The teacher will explain that our school is making sure that we are safe every single day so we are going to learn about how to stay safe during a Lockdown drill.
3. The teacher will draw the symbol for a Lockdown, showing how the closed lock. Students will discuss what they think this means.
4. The teacher will ask the students to turn and talk to their partner and think of a reason for why we would need to lock the door to our classroom.
5. The teacher shares with the class a possible scenario of when a Lockdown is happening. Example: *"A person has come into the building but does not show any identification and won't explain why they want to come into the building. Our security agent does not think this is a safe thing. What should we do?"*
6. **Lockdown** –The teacher will explain to the class that when we hear **"Attention, we are in a soft or hard lockdown. Take proper action."** The students and teachers will always do the same thing.

- a. The teacher will explain that the students will go to the back of the classroom so that they are out of sight from the door.
  - b. The teacher will turn out the lights, check to see if any student is in the hall, and lock the door. If a student is in the hall, a teacher who may not be their teacher will ask them to quickly come into their room. It is ok to enter someone else's classroom because that teacher will record their name and call their teacher later.
  - c. The students will have to remain silent in the room for our own safety.
7. Students will be asked to write a letter to a classmate explaining what to do during a lockdown.
8. Students can share their letter and the recipient will read to be sure that their partner has the correct information.